

Minutes of the Parish Council Meeting held on Monday, 2 September 2024 at 7:30 pm, at the Parish Council Offices, 1 London Road, Kegworth

DRAFT

Present: Cllrs A Priestley, S Langley-Evans, C Sewell, R Sutton, W White and H Williams, also Clerk D Griggs, and three members of the public

134/24 Apologies for absence: It was resolved to accept apologies for absence from Cllrs Connolly, Forster, and Hawksworth. Reasons given and approved.

135/24 Declarations of interest: Cllr Sewell declared a non-registerable interest in item 148/24.

136/24 Chairman’s announcements: The Chair of the meeting advised councillors that a meeting with the District Council would take place on 18th September regarding the special expenses element of their budget. The second of the meetings with the District Council about the provision of bins in Kegworth would also take place on the same day. In addition, the Chair confirmed that the Post Office mobile service had ended as the Post Office had deemed it not viable in Kegworth.

137/24 Public participation: One member of the public spoke as a trustee of the village hall about item 142/24. They gave councillors the opportunity to ask questions about the charity and the way the hall was managed.

138/24 Police report, discuss Police matters, and consider seeking enforcement action for pavement parking in the village: The Police Officer in attendance gave councillors acquisitive crime statistics for Kegworth for the month of August, as follows: No burglaries or attempted burglaries, 3 offences of shoplifting, one of a theft from a person, 2 of criminal damage, 2 public order offences, no thefts from motor vehicles, 5 assaults and 2 offences of anti-social behaviour. The officer confirmed that the Police were still actively working on the car cruising. During August, 39 Section 59 tickets, 53 warning letters, and 77 breaches of the Public Space Protection Order (PSPO within Castle Donington) had been issued and 13 sentinels had been created. The Road Safety Working group had met to discuss ongoing work and plans for the future. Education opportunities were being sought at local secondary schools. Councillors raised the issue of pavement parking in Kegworth with the Police Officer. It was resolved to request a campaign of enforcement. Proposed by Cllr Priestley, seconded by Cllr Sutton (5 for, one against).

139/24 Receive reports from the District and County councillors: Cllr Sewell advised that her time had been dominated by the Cadent Gas works on Station Road and Mill Lane. There had been issues with access for bin collections and some vehicles had been ignoring the road closure signs and had then had difficulty turning round. She advised that works had been suspended while electrical cables were repaired. Works were due to re-start week commencing 16th September.

Cllr Sutton said he had been working with residents to address issues with the new contractor’s pick-up points for the school bus. He was pleased to report that this appeared to have been resolved. He had also been in correspondence with the County Council to seek an urgent resolution to the issue of the closed jitty between Market Place and Whatton Road. Cllr Sutton asked for it to be noted that councillors thanked the Clerk for her work on the Public Realm project.

Signed

Dated

140/24 Approval of minutes of the Parish Council meeting of 5 August 2024: Councillors resolved to approve the minutes of the meeting held on 5 August 2024. Proposed by Cllr Sutton, seconded by Cllr Langley-Evans (5 for, one abstention).

141/24 Review of the Council's investment strategy: Councillors resolved to adopt the investment strategy as tabled by the Clerk. Proposed by Cllr Sutton, seconded by Cllr White, unanimously agreed.

One member of the public left the meeting.

142/24 Consider correspondence from village hall trustees and agree response: Councillors agreed the village hall was an important asset within the village. Councillors were reminded that the Parish Council owned the land on which the village hall was sited. It was resolved to set up a working party to look at different models for running the village hall. It was suggested the working party should consist of councillors and village hall trustees. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

The remaining two members of the public left the meeting.

143/24 Decide who will attend the Remembrance Parade and lay the wreath for the Council: As the chairman was not going to be available on the date of the Remembrance Parade, it was resolved that the vice chairman, Cllr Sutton, would lay the wreath. Should the vice chairman be absent, Cllr Williams would lay the wreath.

144/24 Consider any response to the County Council's consultation on their Local Transport Plan for Leicestershire 2026-2040: It was resolved that all councillors should send their comments to the chairman, who would collate responses for submission. Proposed by Cllr Priestley, seconded by Cllr White, unanimously agreed.

145/24 Consider registering Assets of Community Value with the Local Planning Authority: It was resolved that councillors should let the Clerk have details of any assets they wished to see registered with reasons why. These would then be considered at a future meeting of the Council. Proposed by Cllr Priestley, seconded by Cllr White, unanimously agreed.

146/24 Consider how the Council will comply with the Biodiversity Duty: After making minor alterations, it was resolved to adopt the policy tabled by the Clerk, which included objectives and actions. Proposed by Cllr White, seconded by Cllr Priestley, unanimously agreed.

147/24 Finance:

- a. The Council's expenditure against cost centre budgets year to date was reviewed and total bank balances of £241,850.91 were noted as at 28 August 2024. As the balances, spread across three accounts, but invested with two banks, were higher than the £85,000 FSA protection limit, Cllr White proposed opening another account with a different bank. This was seconded by Cllr Langley-Evans, but was not carried to a vote as the item was not on the agenda as a matter to be resolved. The Clerk agreed to do some research into another bank account and to add to the agenda of the next meeting.
- b. Councillors noted the income received for the month and resolved to approve the following payments. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

Invoice Date	Payee		Amount inc VAT £
31.05.24	The Play Inspection Company	Play Inspection Quarterly Inspection (previously invoiced incorrectly)	400.80
31.07.24	Frogbox IT	Broadband/Phone System - Set Up/Hosting Fee	288.00
01.08.24	Frogbox IT	IT Power Supply	18.00
06.08.24	Siemens Financial Services Ltd	Photocopier Quarterly Rental	118.38
09.08.24	ESPO	Graffiti Remover	83.40
09.08.24	Sharp Business Systems	Photocopying Charges - May 2024	30.00
14.08.24	Water Plus	Water Charges - Parish Office July 2024	20.88
14.08.24	Water Plus	Water Charges - Cemetery (Quarterly)	70.74
13.08.24	Nest Pensions	Pension Contributions	338.27
14.08.24	The Play Inspection Company	Play Inspection - Annual Inspection	501.00
15.08.24	Barclaycard	Instant Print - newsletter printing	198.58
15.08.24	Frogbox IT	Broadband Connection - 12 Month Contract	27.00
15.08.24	D Griggs	Delivery of Newsletter to Distributors & Battery Purchase	22.68
15.08.24	Amazon	Stationery	14.78
15.08.24	Amazon	Garden Waste Bags	18.99
16.08.24	4Com Network Services	Phone & Broadband Charges	15.22
20.08.24	Frogbox IT	Wireless Modem Router	46.80
23.08.24	D Griggs	Postage	8.79
28.08.24	SSE	Electricity Charges - Parish Office July 2024	62.25
28.08.24	SSE	Electricity Charges - Churchyard (Quarterly)	125.32
28.08.24	Personnel Advice & Solutions	HR Services	120.00
28.08.24	Staff	Staff Salaries & NI Contributions	3372.13
28.08.24	BowlerG	Grounds Maintenance	1900.00
31.08.24	Eden Tree Care	Cemetery Grounds Maintenance	1140.00
02.09.24	P Robinson	Sideley Park Gardening	150.00
02.09.24	P Robinson	Allotment Maintenance	150.00
02.09.24	EDF	Gas Charges - Parish Office	8.66
		Total	9250.67
Bank Transfers			
01/08/24-28/08/24	Between Reserve & Current Account		0.00
Income			
01/08/24-28/08/24	Allotment Rents/Bond Payments		38.00
	Cemetery Income		2000.00
	Bank Interest		0.00
	Misc Income		0.00
	VAT Refund		1383.29
			3421.29

- c. Councillors received quotes to complete the priority 1 and 2 works from the tree report carried out by the tree surveyor from Leicestershire County Council. It was resolved to accept the quote from George Walker Tree Care for £2552 (+VAT), subject to the relevant insurances being checked by the Clerk. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.
- d. Councillors received a further quote to repair part of the pathway and install RBL benches in at the cemetery, as per Minute 132/24c and 132/24d. It was resolved to accept the quote from Ward Landscape Gardening for £470, subject to the relevant insurances being checked by the Clerk. Proposed by Cllr Sewell, seconded by Cllr Langley-Evans, unanimously agreed.

148/24 Receive correspondence from a resident regarding damage to a memorial stone in St Andrew's churchyard and agree a response: Councillors considered the correspondence and resolved to authorise remedial works to make the memorial stone good. Proposed by Cllr Priestley, seconded by Cllr White, unanimously agreed.

149/24 Extension of meeting: It was proposed by Cllr Priestley, seconded by Cllr Sutton, and unanimously agreed to suspend Standing Order 3x and extend the meeting beyond 9:30 pm.

Signed

Dated

150/24 Planning:

- a. Councillors considered the planning applications. It was resolved to make no comment on planning applications [24/01016/FUL](#) - Erection of a two-storey side extension and conversion of integral garage into habitable living accommodation - 6 Windmill Way, Kegworth, and [24/01007/CLE](#) - Certificate of lawful existing use of the site as a 4 bedroom House in Multiple Occupation (HMO) - 2 Shepherd Walk, Kegworth.

It was resolved to seek further information from the Planning Inspectorate for the scoping opinion consultation for the Nationally Significant Infrastructure Project (NSIP) submitted by SEGRO Properties Limited which would grant an Order for Development Consent for the East Midlands Gateway Phase 2. After which, councillors were asked to let the Clerk have comments for submission well in advance of the deadline date of 12 September 2024.

- b. The Clerk did not have any decisions to report.

The meeting closed at 9:37 pm.