



Kegworth Parish Council
1, London Road
Kegworth
Derby
DE74 2EU

8 May 2024

Dear Councillor

You are summoned to attend The Annual Parish Council Meeting on Monday 13 May 2024 at 7.30pm at the Parish Council office, 1 London Rd, Kegworth, DE74 2EU

Donna Griggs

Parish Clerk

Agenda

1. Election of Chair of the Council for 2024/25
2. Election of Vice Chair of the Council for 2024/25
3. To receive apologies for absence
4. Declarations of interest in relation to items on the agenda
5. To review the current position with regards to filling the Council's vacant seats and consider any applications for co-option to the Council
6. Public Participation – Members of the public may make representations on items on the agenda (up to 15 minutes total)
7. To receive a Police report, and discuss any Police matters
8. To approve and sign the minutes of the Parish Council meeting held on 8 April 2024
9. To approve and sign the minutes of the HR committee meeting held on 8 April 2024
10. To elect the members and agree terms of reference for the HR committee
11. Review of register of member's interests
12. To note the Member's Code of Conduct and agree actions
13. Review of the Council's Standing Orders and Financial Regulations
14. To consider a plan to review the Council's other policy documents

15. To review representation on working parties and other bodies and arrangements for reporting back
16. To agree a response to a communication from Kegworth Bowls Club
17. To approve any response to the Electoral Review consultation
18. Finance:
 - a. To review income and expenditure against 2024/25 budget and note bank balances
 - b. To approve accounts for payment and note income received
 - c. To approve standing order/direct debit payments for the financial year 2024/25
 - d. To receive and note the annual internal audit report and agree any actions
 - e. To consider the annual governance statement and respond accordingly
 - f. To consider, approve, and sign the accounting statement
 - g. To note the dates of the Exercise of Public Rights as 3/6/24 to 12/7/24
 - h. To consider a request for calendar 2025 sponsorship from the Kegworth Plan Group
19. Planning:
 - a. To discuss/note planning applications from NWLDC, including:

[24/00401/LBC](#) - Demolition of the existing flat roof rear extension together with associated external and internal alterations (amended scheme to 20/01883/LBC) - 10 High Street Kegworth

[24/00453/TCA](#) - Works to one Cedar tree and one Pine tree (Unprotected trees in Conservation Area) - Handkerchief Barns High Street
 - b. To discuss/note any decisions made by the Planning Authority