

Minutes of the Parish Council Meeting held on Monday 3 April 2023 at 7:30 pm, at the Parish Council Offices, 1 London Road, Kegworth

Present: Cllrs P Gatt, M Hawksworth, A Priestley, C Sewell, H Stanney, R Sutton, H Williams, W White, also Clerk D Griggs. One member of the public was present.

52/23 Apologies for Absence: There were no apologies for absence.

53/23 Declarations of Interest: Cllr Priestley declared an interest in the planning application 23/00369/FUL under item 65/23 as the owner of a neighbouring property. Cllr Sutton declared an interest in item 63/23b, to approve accounts for payment.

54/23 Chairman's Announcements (for information only): The chairman's announcements covered the following:

- Thanks to those who attended the Annual Parish Meeting, which had gone well
- Confirmation that the blue Skylink service was to be replaced by a new, local on-demand bus service provided by Nottsbus On Demand
- Thanks to all councillors for their support of the chairman during their time as councillors

55/23 Public Participation:

None.

56/23 Police Report: In the absence of the Police Officer and as the Valley Beat newsletter was not available in time for the meeting, Cllr Priestley gave councillors information on crime figures he had received at a meeting held with the Police the previous week. For March, there had been 22 crimes in Kegworth. Thefts from store had more than doubled, nearly all of which were by IC1 individuals.

57/23 Report from East Midlands Airport (EMA) Community Engagement Manager:

The Community Engagement Manager reported on the following:

- Think Before You Park signage had been delivered to the Parish Council for use in the village, supplied and paid for by EMA.
- The EMA Parish Forum slides had been made available; available from the Clerk to anyone interested.
- Review of the Noise Action Plan underway. Required every five years and Defra guidance around rules, noise, modelling, and timescales used to complete it. Public consultation to take place during the Summer, once the document is drafted, for submission to Defra by the beginning of September.
- Reminder that funding is available to all village organisations via EMA through the Low Carbon Energy fund. The next deadline for submission 19th April 2023.
- Future Airspace Modernisation Programme – technical documents being submitted to the Civil Aviation Authority prior to public consultation at the end of the calendar year/early next year.

Councillors thanked the Community Engagement Manager for her time and she left the meeting.

58/23 Approval of Minutes of the Parish Council Meeting of 6 March 2023: Councillors resolved to amend minute number 47/23 to make it clear that planning application 23/00129/FULM related to a change of use of land to a motocross training park at Molehill Farm, Ashby Road, Kegworth.

Signed

Dated

It was resolved to approve the minutes of the meeting 6 March 2023. Proposed by Cllr Priestley, seconded by Cllr Stanney, unanimously agreed.

59/23 Update Regarding Asylum Seekers at the Yew Lodge Hotel and Consider any Actions: The Chairman shared information from a meeting which had taken place on 30th March. This had been called and was chaired by Police Inspector Wayne Nimblette. The Chairman, Vice Chairman and Clerk had been present, together with five members of the public, and representatives from the District and County Councils. SERCO, the Home Office, and East Midlands Councils did not attend.

It was proposed to write to the National Association of Local Council (NALC) expressing concern about the lack of consultation with town and parish councils and to request information about other parishes with ratios of asylum seeker to population greater than 1:17. This motion was not seconded and was, therefore, not carried.

It was resolved to ask NALC to represent parish councils in requesting that the Home Office consider proportionality and the geographical patterns of the locations of asylum seeker hotels and to enquire whether third tier authorities, such as Kegworth Parish Council, should have been consulted as part of the process. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

60/23 Agree any Response to a Communication from Leics County Council (LCC) Regarding Change of Tree Warden: Councillors considered the correspondence and resolved to respond confirming the Council was interested in speaking to the proposed new tree warden. It was resolved that the Clerk would meet up with the resident and would make the final decision whether to proceed to support the role. Proposed by Cllr Priestley, seconded by Cllr White, unanimously agreed.

61/23 Communications – Agree Timescales and Methods of Approval:

Councillors considered a document tabled by the Clerk for the following:

- May Edition of the Council's Newsletter – Due to timescales around the election and copy deadlines, it was resolved that the May edition of the Council's newsletter would be approved by email. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.
- Media responses/press statements - It was resolved to prepare a Media Policy for approval by the Council once the pre-election period of restricted activity was complete. Policy to include media responses, press statements, communication, and use of social media. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

62/23 Receive an Update on the Public Realm Project: Councillors considered preliminary design plan drawing number H1_1_2 General Arrangement for the Market Place and resolved to proceed to detailed design. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed. They also considered preliminary design plan drawing Option 4b General Arrangement for the improved footpath and resolved to proceed to detailed design. Proposed by Cllr Stanney, seconded by Cllr Priestley, unanimously agreed. The chairman confirmed that LCC had indicated that the RBL benches would not be suitably robust and would not meet the safety standards required for them to be in the Market place, deemed to be a highway. It was resolved that the Clerk would raise some other minor queries around street furniture with the Project Team and feedback to councillors.

63/23 Finance:

- a. The Council's expenditure against cost centre budgets year to date was reviewed and total bank balances of £232,391.98 were noted as at 27 March 2023.

- b. It was proposed by Cllr Sutton, seconded by Cllr Gatt, and unanimously resolved to approve the following accounts for payment:

Invoice Date	Payee		Amount inc VAT £
09.02.23	2Commune	New Email Account	42.00
01.03.23	Midshire Business Services	Telephone Maintenance	6.79
06.03.23	Kenway construction Ltd	Resurfacing Works Village Hall Car Park	1334.40
07.03.23	Mrs D Griggs	Expenses - toilet cistern handle	6.49
07.03.23	Sharp Business Systems	Photocopying	30.00
10.03.23	Rural Trader UK Ltd	Newsletter Delivery	110.04
10.03.23	SSE SWALEC	Electricity Charges - Parish Office	41.74
11.03.23	R Sutton	Flowers for Village Planter	10.90
13.03.23	British Gas Lite	Gas Charges - Parish Office	48.13
13.03.23	North West Leics District Council	Non-Domestic Rates - Cemetery	492.51
15.03.23	D Griggs	Refreshments for Annual Parish Meeting	20.14
17.03.23	Nest	Staff Pensions	284.82
22.03.23	Personnel Advice & Solutions Ltd	Personnel Services	120.00
23.03.23	Waterplus	Water Charges - Parish Office	16.61
23.03.23	Elite Training Solutions	Working at Height Training	90.00
24.03.23	Craig Miller	Window Cleaning - Parish Office	14.00
27.03.23	Greenwash Derby	Bus Shelter Clean	20.00
28.03.23	Staff	Staff Salaries & National Insurance Contributions	2976.45
29.03.23	Amazon	Screwdriver drill bits	15.74
31.03.23	Unity Trust Bank	Bank Charges	8.70
03.04.23	Midshire Business Services	Telephone Maintenance & Safe Web Charges	29.58
29.03.23	Amazon	Tools	129.99
29.03.23	Amazon	Tools	261.50
		Total	6110.53

- c. Cllr Hawksworth gave a report confirming he had verified the bank reconciliations for Quarter 4 (January 2023 – March 2023).
- d. Councillors considered a paper tabled by the Clerk which gave a summary of the cover provided in three quotes for the Council's insurance from 14th April 2023. It was resolved to accept the quote from BHIB Insurance for £2118.44 per year for a 3-year long term agreement. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

64/23 Extension of the Meeting: It was proposed by Cllr Sutton, seconded by Cllr Priestley, and unanimously resolved that Standing Order 3x should be suspended so that the meeting could continue beyond 9.30pm to allow consideration of the final items on the agenda.

65/23 Planning:

- a. Planning applications were considered by councillors and it was resolved to make no comment on application 23/00322/FUL, 20 Stonehills, Kegworth. It was resolved to object to applications 23/00296/FUL, 18 Burley Rise, and 23/00206/FUL, 3 Heafield Drive, and to comment on applications 22/01716/FUL, 63 Nottingham Road, and 23/00369/FUL, 14 Langley Drive, Kegworth. Comments were agreed for submission. As Cllr Priestley had declared an interest in 23/00369/FUL, 14 Langley Drive, he took no part in the discussion.
- b. The Clerk reported that the applications for provision of hardstanding at St Andrew's Church (21/00705/FUL) and houses on Station Road (22/01730/FUL) had both been withdrawn.

The meeting closed at 9:55 pm.

Signed

Dated