

Minutes of the Parish Council Meeting held on Monday, 8 April 2024 at 7:30 pm, at the Parish Council Offices, 1 London Road, Kegworth

DRAFT

Present: Cllrs P Forster, M Hawksworth, A Priestley, V Saunders, C Sewell, R Sutton, W White, H Williams, also Clerk D Griggs, and one member of the public (an officer from the District Council, who had been invited to speak under matter 57/24)

51/24 Apologies for Absence: There were no apologies for absence.

52/24 Declarations of Interest: There were no declarations of interest in items on the agenda.

53/24 Chairman's Announcements: The chairman noted the resignation of Cllrs Mullaney and Stanney. He also reminded councillors about the Annual Parish Meeting on 22 April 2024 at 7:30 pm in the Parish Office and advised that the date of the Village Hall AGM had been set as 29 April 2024. He confirmed that the district councillors had been advised that the Yew Lodge hotel would close to asylum seekers shortly.

54/24 Review of the Current Position re the Council's Vacant Seats and Agree Any Actions: The Clerk confirmed that the casual vacancy notices had been displayed, as required. Councillors resolved to advertise and seek expressions of interest if there was no request from electors to fill the vacancies through election.

55/24 Public Participation: None.

56/24 Police Report and Police Matters: The Clerk advised that the police officer had confirmed by email that there were no crime trends of note and the Police were still working on the car cruising. Nearly 25 fixed penalty notices had been issued. Councillors went on to discuss the recurring issue with nuisance motorcyclists racing round the village and cars parked outside the garage on Derby Road and in other areas. Councillors queried what cross-border collaboration was taking place to address the motorcycle issue. Cllrs Sutton and Sewell agreed to follow up on these matters as district councillors.

57/24 Receive Information Regarding a Quiet Lane Project in Kegworth: An officer from the District Council Health & Wellbeing team gave a short presentation to councillors about their plans to make Long Lane into a quiet lane. Consultation dates were confirmed as 22 April to 19 May 2024.

The member of the public left the meeting.

58/24 Receive any Reports from District and County Councillors: Cllr Sewell advised she had been in discussion with the Police about the motorcycling issue. She also advised that a resident had approached her about a planning application on Howard Drive. Cllr Sutton reminded councillors that the District Council was conducting a waste services review and the survey on recycling containers would end on 14 April 2024. He suggested a reminder about this was sent via the Parish Council communication channels.

59/24 Approval of Minutes of the Parish Council Meeting of 11 March 2024: Councillors resolved to amend the last sentence of minute numbered 40/24 to read: *"in addition, Cllr Sutton reported that he had asked a question at the District Council meeting regarding development in the district of North West Leicestershire and related investment."* After making the amendment, it was resolved to

Signed

Dated

approve the minutes of the meeting 11 March 2024. Proposed by Cllr Forster, seconded by Cllr Sewell (7 in favour, one abstention).

60/24 Consider Electoral Review Consultation and Agree any Response: Councillors noted the consultation and the deadline date of 27 May 2024. It was resolved that councillors would let the Clerk have any comments, so she could formulate a draft response for approval at the next Council meeting.

61/24 Consider whether all Documentation and Information is in Place for the Foundation Level of the Local Council Award Scheme: Councillors considered the criteria and resolved that all documentation and information was in place for the foundation level of the Local Council Award Scheme. Proposed by Cllr Priestley, seconded by Cllr Sewell, unanimously agreed.

62/24 Review of the Council's Resilience Plan: Councillors reviewed the resilience plan. They asked the Clerk to make changes to bring it up to date and resolved that, once done, the final document should come back to a future Council meeting for formal approval.

63/24 Agree the Council's Preferred Representatives for the District Council's Audit & Governance Committee and Complete the Ballot Paper: Councillors agreed their preferred representative and completed the ballot paper.

64/24 Finance:

- a. The Council's expenditure against cost centre budgets year to date was reviewed and total bank balances of £224,382.83 were noted as at 28 March 2024.
- b. Councillors noted the income received for the month. They resolved to approve the following accounts for payment. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

Invoice Date	Payee		Amount inc VAT £
01.02.24	Whitelight Products Ltd	Noticeboard	735.00
04.03.24	Clear Insurance Management Ltd	Annual Insurance Premium	2074.43
13.03.24	North West Leicestershire District Council	Cemetery Rates	541.76
14.03.24	LRALC Ltd	Councillor Training	50
14.03.24	Miller's Elite Window Washing	Window Cleaning - Parish Office	14
14.03.24	Water Plus	Water Charges February 2024	18.88
15.03.24	4Com Network Services Ltd	Phone & Broadband Charges	7.46
16.03.24	Nest Pensions	Pension Contributions	307.48
18.03.24	SSE	Electricity Charges - Parish Office	57.88
22.03.24	Fenland Leisure Products	Playground Repair Parts	38.64
23.03.24	Personnel Advice & Solutions	HR Services	120.00
27.03.24	Paramount Plants & Gardens	Purchase of trees	1523.00
27.03.24	BowlerG	Grass Cutting Contract	1900.00
28.03.24	Eden Tree Care	Tree works and ivy removal	540.00
28.03.24	Unity Bank	Account charges	2.00
28.03.24	Staff	Staff Salaries & NI Contributions	3235.16
28.03.24	Mrs D Griggs	Expenses - Postage	4.19
29.03.24	EDF	Gas Charges - Parish Office	115.33
31.03.24	Unity Bank	Service Charge	31.80
01.04.24	North West Leicestershire District Council	Trade Refuse Disposal (6 months)	551.20
01.04.24	LRALC Ltd	LRALC & NALC Membership Fees 2024/25	990.34
02.04.24	EDF	Gas Charges - Parish Office	43.00
02.04.24	CF Corporate Finance Ltd	Telephone/Broadband Quarterly Payment	297.67
05.04.24	Sharp Business Systems Ltd	Monthly Photocopier Charges	30.00
08.04.24	Siemens Financial Ltd	Photocopier Quarterly Payment	118.38
08.04.24	Mr S Cox	Travel Expenses	9.45
14.04.24	Norton	Annual Subscription Auto Renewal - Barclaycard	89.99
		Total	12712.04
Bank Transfers			
01/03/24 - 31/03/24	Between Deposit & Current Account		0.00
Income			
01/03/24 - 31/03/24	Allotment Rents/Bond Payments		127.55
	Cemetery Income		480.00
	NWLDC Donation		12000.00
	Bank Interest		581.61
	VAT Refund		354.89
			13544.05

- c. Councillors received a report from Cllr Hawksworth, who had verified the bank reconciliation and payments for Quarter 4 (January 2024-March 2024).
- d. Councillors considered the additional cost of planting trees, which had been ordered for St Andrew's churchyard, as required by a condition in the planning application for the church wall works. They resolved to delegate a budget of up to £1500 to the Clerk for the works. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.
- e. Councillors considered a revised proposal for signage at the King George V field put together by the Clerk and Cllr Hawksworth. Councillors resolved to change the wording of one sign slightly, but otherwise to go ahead with the recommendation. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.
- f. Councillors considered a quote for moss removal at the Whatton Road and Munnmoore parks. They felt this was expensive and asked the Clerk to look into different options for the work.

65/24 Consider List of Invitees and Purpose of Proposed Highways and Parking Matters Meeting and Agree any Actions: It was resolved to invite the following to a meeting with available parish councillors: the County Council's portfolio holder for Highways, Transport and Flooding, the County councillor for Kegworth, a senior officer from the County Council for highways, a senior officer from the District Council for planning, and the Kegworth and Daleacre district councillors. The discussion paper previously put together by councillors would be used and an agenda put together on this basis.

66/24 Extension of Meeting: It was proposed by Cllr Sutton, seconded by Cllr White, and unanimously agreed to suspend Standing Order 3x and extend the meeting beyond 9:30 pm.

67/24 Planning:

- a. Councillors considered the planning applications. It was resolved to make no comment on planning applications [24/00308/TPO](#) - Fell 1 no. Sycamore Tree (Protected by Tree Preservation Order) - Old Rectory 22 Nottingham Road, [24/00303/FUL](#) - Erection of single storey rear extension to existing garage to form home workshop/ storage area - 1 West Bank Mews, and [24/00394/FUL](#) - Siting of one portacabin for use as a crew briefing room within the existing loading yard - DHL Aviation Building, 121 Cargo West, Ashby Road, Castle Donington. It was resolved to object to planning application [24/00326/FUL](#) - Change of use from a dwellinghouse (C3 use) to a small House in Multiple Occupation (HMO) with five bedrooms for up to five people (C4 use) - 17 Howard Drive, with arising comments agreed for submission.
- b. The Clerk advised that the planning applications for houses of multiple occupation (HMO) at 37A High Street, 13 Dragwell, 19 Heafield, and 19 Windmill Way had been approved with conditions, but the planning application for an HMO at 1 Station Road had been refused. It was noted that a response to the scoping opinion application for land South of the A453 East Midlands Airport had been made.

The meeting closed at 9:37 pm.

Signed

Dated