

Minutes of the Parish Council Meeting held on Monday, 5 February 2024 at 7:30 pm, at the Parish Council Offices, 1 London Road, Kegworth

Present: Cllrs M Hawskworth, A Priestley, V Saunders, C Sewell, H Stanney, R Sutton, W White, H Williams, also Clerk D Griggs, and one member of the public (Cllr P Forster subsequently co-opted).

16/24 Apologies for Absence: There were no apologies for absence.

17/24 Declarations of Interest: There were no declarations of interest in items on the agenda.

18/24 Chairman’s Announcements: Councillors were advised that Cllr Sutton would attend the Police and Crime Commissioner surgery the following day. Councillors were asked to let him have details of anything they wished him to raise before 10 am on the day. Councillors were advised that a paper copy of the North West Leics District Council Draft Local Plan consultation had been received and was available for scrutiny. The Clerk confirmed a letter of thanks had been received from the Kegworth Plan Group for the grant given by the Council.

19/24 Consider Any Applications for Co-option to the Council: There had been one application for co-option. It was proposed by Cllr Hawskworth, seconded by Cllr Williams, and unanimously resolved to co-opt Paul Forster to fill the one vacant seat on the Council. Cllr Forster signed the declaration of acceptance of office form with the Clerk.

20/24 Public Participation: None

21/24 Police Report and Police Matters: The Clerk had received crime figures for January 2024 from the Police, which showed one offence of theft from a person, 24 thefts from business, one public order offence, 2 of criminal damage, 2 thefts from a motor vehicle, and one drugs offence. She shared the Valley Beat Monthly Parish Update and drew councillors attention to the offer of a community patch walk. Cllrs Williams and Hawskworth offered to go on the patch walk and asked the Clerk to forward their details.

22/24 Receive any Reports from District and County Councillors: Cllr Sutton spoke as District Councillor and asked councillors to look at a planning application for a solar farm near the Moto Services. Whilst he acknowledged this was not in the Kegworth parish and the Council had not been consulted on it, he noted there would be an impact on the residents of Diseworth. He confirmed the Public Realm project had gone through the scrutiny board at the District Council. He confirmed the methodist church developer planning application to create nine apartments with no parking had been approved. In addition, Cllr Sutton also advised he was no longer the People Against Intrusive Noise (PAIN) representative, but had taken up a new role as the representative for the District Council. Cllr Sutton had attended the drop-in session for the District Council’s draft Local Plan just before the meeting. He said there had been useful comments. Finally, Cllr Sutton said he had received a response from

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the strategic director regarding the Yew Lodge. He had not yet heard back from the portfolio holder for transport about a meeting. Cllr Sewell also addressed the meeting as District Councillor. She confirmed that the application to convert 1-3 Station Road to an HMO had been refused, but a revised application had been received. She advised she had called the application in so the Parish Council would have an opportunity to speak on the application. She advised that an alternative budget was being worked on and this would be discussed later in the month.

23/24 Approval of Minutes of the Parish Council Meeting of 8 January 2024: Councillors resolved to approve the minutes of the meeting 8 January 2024. Proposed by Cllr White, seconded by Cllr Hawksworth (6 for, 3 abstentions).

24/24 Consider Recommendation from the Working Party to Add Detail to the Council's Action Plan: It was resolved to accept the recommendation to adopt the details added to the Council's Action Plan. Proposed by Cllr Priestley, seconded by Cllr Sutton (7 for, 2 abstentions)

25/24 Set the Date and Agree the Format for the Annual Parish Meeting: Councillors resolved to set the date for the Annual Parish Meeting as 22 April 2024 at 7:30 pm and to include reports from other bodies and a demonstration of how to use the Parish Council-owned defibrillators as part of the meeting. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

26/24 Consider Writing a Neighbourhood Plan and Agree Any Actions: Councillors did not feel there was a compelling case to write a neighbourhood plan and resolved to review the situation in one year. Proposed by Cllr Hawksworth, seconded by Cllr Stanney, unanimously agreed.

27/24 Agree a Response to a Request for a Fair: Councillors discussed the request and agreed that there was no suitable land owned by the Parish Council for the fair. They resolved to turn down the request. Proposed by Cllr Priestley, seconded by Cllr Sutton (8 for, one against).

28/24 Agree a Response to Kegworth Bowls Club Regarding the Implications of a Change to their legal status – Minute 195/23 refers: Councillors referred to a paper circulated by the Clerk. They resolved to relinquish their responsibilities under the dissolution process in the Trust Deed for Kegworth Bowls Club. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed. The Bowls Club had confirmed the subject of recreation would be apparent in the proposed charitable purposes/objects of their new charity and a dissolution clause in the constitution would state that remaining assets must be applied for charitable purposes the same as or similar to those of the CIO in the event of the Bowls Club closing down. This should ensure that the building and grounds would always be used appropriately for the good of the village of Kegworth and would honour the Deed made by the original donor of the land.

29/24 Agree Any Response to the NW Leics District Council Draft Local Plan Consultation: It was resolved that councillors would meet informally on 13th February at 6:30 pm at the Parish Office to put together a response to the consultation.

30/24 Approval of the Draft Newsletter: After discussing some amendments, it was resolved to approve the newsletter. Proposed by Cllr Priestley, seconded by Cllr Sutton, (8 in favour, one abstention).

31/24 Finance:

- The Council’s expenditure against cost centre budgets year to date was reviewed and total bank balances of £224,796.80 were noted as at 30 January 2024.
- Councillors noted the income received for the month. They resolved to approve the following accounts for payment. Proposed by Cllr Sutton, seconded by Cllr Priestley (8 for, one abstention).

Invoice Date	Payee		Amount inc VAT £
07.10.23	Rural Trader (UK) Ltd	Newsletter Distribution September 2023 Invoice Correctcion	0.06
31.12.23	Second Element Ltd	Legionella Risk Assessment	954.00
05.01.24	2Commune	Website hosting, support and licence (2 months) and Email Accounts	542.40
08.01.24	Rural Trader (UK) Ltd	Newsletter Distribution December 2023	109.98
15.01.24	Fenland Leisure Products Ltd	Replacement Parts for Play Equipment	598.60
15.01.24	Miller's Elite Window Washing	Window Cleaning - Parish Office Jan 2024	14.00
16.01.24	Stuart Cox	Fencing Pins	39.97
16.01.24	Martin Hawksworth	Travel Expenses - PCC Parish Engagement Event	18.90
17.01.24	Mark Cooke Building Management	Sideley Allotment Maintenance	130.00
18.01.24	LRALC Ltd	Internal Audit Service 2023/24	370.00
19.01.24	British Gas Lite	Gas Charges to 15/12/23 - Parish Office	68.48
19.01.24	North West Leicestershire District Council	Election Recharge - North and South Wards of Kegworth	271.52
19.01.24	4Com Network Services Ltd	Telephone Contract	7.46
14.01.24	Nest Pensions	Pension Contributions	307.48
23.01.24	Personnel Advice & Solutions	HR Services	120.00
23.01.24	Community Heartbeat Trust (Solutions) Ltd	Annual Support for Defibrilators	302.40
24.01.24	Ordnance Survey Ltd	Licence Fee	57.00
27.01.24	Water Plus	Water Charges - Parish Office	14.96
28.01.24	Staff	Staff Salaries & NI Contributions	3235.16
05.02.24	Miller's Elite Window Washing	Window Cleaning - Parish Office Feb 2024	14.00
		Total	7,176.37
Bank Transfers			
01/01/24 - 31/01/24	From One Deposit Account to Another		100,000.00
Income			
01/01/24 - 31/01/24	Allotment Rents/Bond Payments		0.00
	Cemetery Income		500.00
	Rents & Licence Fees		570.10
	VAT Refund		1169.74
			2239.84

- Councillors reviewed the asset register as tabled by the Clerk and resolved to approve it. Proposed by Cllr Priestely, seconded by Cllr Sutton (8 for, one abstention).
- Councillors received a report from the Clerk about changes to the webhosting contract. They resolved to move the hosting of the Council’s website to Cuttlefish from 1 April 2024. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

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- e. Councillors resolved to accept the proposal from the Community Safety Officer at the District Council to upgrade the CCTV camera in Sideley Park. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

32/24 Planning:

- a. Planning applications were considered by councillors. It was resolved to make no comment on planning applications [24/00061/FUL](#) - retrospective change of use from C1 (bed & breakfast) to C3 (private dwelling) - 7 Pleasant Place, and [24/00076/FUL](#) - retention of ground floor flat and associated works - 70 Derby Road.

It was resolved to object to planning applications [23/01659/FUL](#) - change of use to small HMO for 4 no. people (Use Class C4) - 19 Windmill Way, [24/00072/EAS](#) - scoping Opinion under the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 in respect of industrial and logistics Development - East Midlands Gateway Development Ashby Road Castle Donington, and [24/00036/FUL](#) - change of use to a large HMO (Sui Generis) for up to 11 people (resubmission of planning application 23/01173/FUL) - 1 Station Road, with arising comments agreed for submission.

Councillors resolved to remain neutral, but to comment, on planning application [23/01665/FUL](#) - change of use to a small HMO for 4 no. people (Use Class C4) - 19 Heafield Drive.

- b. The Clerk reported that planning application [23/00129/FULM](#), change of use of agricultural land to motocross training park including the formation of parking and earth-made jumps and the placement of associated ancillary portable buildings - Molehill Farm, Ashby Road, had been refused by the District Council on the grounds that it went against policy IF4 of the adopted Local Plan and paragraphs 114 and 115 of the National Planning Policy Framework.

33/24 Exclusion of Press & Public: It was unanimously resolved that, in view of the confidential nature of the following agenda items, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1.

34/24 Receive Information Regarding the Tenders for the Village Grass Cutting Contract for 2024 – 2027 and Approve the Contractor: Councillors discussed the tenders received and resolved to award the village grass cutting contract to Bowler G of Loughborough. Proposed by Cllr Priestley, seconded by Cllr Sewell, unanimously agreed.

The meeting closed at 9:30 pm