

Minutes of the Parish Council Meeting held on Monday 4 December 2023 at 7:30 pm, at the Parish Council Offices, 1 London Road, Kegworth

Present: Cllrs M Hawksworth, A Priestley, C Sewell, H Stanney, R Sutton, W White, H Williams, also Clerk D Griggs, and two members of the public.

184/23 Apologies for Absence: It was resolved to accept apologies for absence from Cllrs Becky Mullaney and Vicky Saunders. Reasons given and approved. Proposed by Cllr Stanney, seconded by Cllr Priestley, unanimously agreed.

185/23 Declarations of Interest: Cllr White declared a non-pecuniary interest in minute 197/23g, the grant applications for the Kegworth Plan group and Kegworth Tennis Club, as he was involved with both groups. Cllr Hawksworth declared a non-pecuniary interest in the grant application for the King George V Playing Fields Committee as he was on the committee.

186/23 Chairman's Announcements: It was noted that the 9 Lessons and Carols service would take place at St Andrew's church on 17th December. Any councillors attending were asked to let the Clerk know if they were willing to do a reading at the service.

Cllr Sutton joined the meeting at 7:34 pm.

187/23 Review the Current Position with Regards to Filling the Council's Vacant Seat: The Clerk told councillors that the District Council had confirmed there was no request to have an election. It was resolved to advertise the vacant seat with a view to co-opting as soon as possible.

188/23 Public Participation: One member of the public referred to the agenda item regarding the consultation on the County Council's proposals to make a traffic regulation order to introduce waiting restrictions in various areas of Kegworth. He talked about how dangerous the junction was when pulling out of Whatton Road onto London Road and suggested the Parish Council should make comment on the proposal for this area. The Clerk drew the member of the public's attention to the plans on display in the office for the proposed build-out on London Road which was part of the Public Realm project. She agreed to send a copy of the consultation document to the member of the public by email.

One member of the public left the meeting.

189/23 Police Report, Police Matters and Agree Councillor Representation at the Police Headquarters Parish Engagement event in January 2024: Police officers were not present at the meeting. The Clerk had downloaded crime figures from the Leicestershire Police website. This still showed 25 crimes in Kegworth for September 2023, 6 for burglary, 6 for violence and sexual offences, 4 for shoplifting, and 9 other crimes. Councillors expressed concern that up-to-date crime information was not available and there had been limited feedback on crimes they were aware of. It was resolved that the Clerk would write to the Police about this. Proposed by Cllr Sutton, seconded by Cllr Sewell, unanimously agreed. The Clerk drew councillors' attention to an invite from the Police and Crime Commissioner to attend an inaugural event to discuss key

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community safety priorities for parishes on 15th January 2024 at 5:30 pm. It was resolved that Cllr Hawksworth would attend the event for the Parish Council.

190/23 Receive any Reports from District and County Councillors: Cllr Sutton spoke as District Councillor advised that he had not yet received feedback on the plans for the closed jitty between Market Place and Whatton Road (footpath L67A). The streetlight in Sideley Park had been attended to and was working. Cllr Sutton suggested that neighbourhood planning should be a high priority for the Parish Council. Cllr Sewell spoke as District Councillor and advised that the planning application for 1-3 Station Road had been refused by the District Council.

191/23 Approval of Minutes of the Parish Council Meeting of 6 November 2023: Councillors resolved to approve the minutes of the meeting 6 November 2023. Proposed by Cllr Sutton, seconded by Cllr Priestley (6 for, 1 abstention).

192/23 Approval of Minutes of the HR Committee Meeting 6 November 2023: Councillors resolved to approve the minutes of the HR committee meeting 6 November 2023. Proposed by Cllr White, seconded by Cllr Priestley (6 for, 1 abstention).

193/23 Agree Dates for the Council's Meetings in 2024: Councillors resolved to approve the dates tabled by the Clerk. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

194/23 To Receive an Update on the Public Realm Project: Councillors received an update on the Public Realm project and noted the NWLDC community scrutiny committee report. They were pleased with the progress being made and were supportive of the schemes.

195/23 To Consider Correspondence from Kegworth Bowls Club and Agree Any Actions: Councillors considered the correspondence from Kegworth Bowls Club and resolved that the Clerk should reply to say that councillors had questions and were seeking legal advice, so they were not in a position to provide a written agreement that the Parish Council would be happy to relinquish their responsibility regarding the asset being transferred to the Parish Council in the event of the Bowls Club closing. Proposed by Cllr Priestley, seconded by Cllr White, unanimously agreed.

196/23 To Consider Any Responses to Consultation Notices from Leicestershire County Council:

- a. **Introduce Various Waiting Restrictions in Kegworth:** Councillors discussed the consultation at length. They resolved to make a comment that there should not be any timed parking restrictions on London Road and Derby Road as these were unnecessary. Proposed by Cllr Williams, seconded by Cllr Sewell (5 for, 2 abstentions). Cllr Sutton proposed that the Council should also comment to say that parking bays should be removed on Nottingham Road, as they served no useful purpose. This proposal was not seconded and, therefore, was not carried.
- b. **Introduce a One-Way Traffic Flow in Market Place:** Councillors resolved to make no comment on this consultation.

197/23 Finance:

- a. The Council's expenditure against cost centre budgets year to date was reviewed and total bank balances of £240,332.18 were noted as at 29 November 2023.

- b. Councillors noted the income received for the month. They resolved to approve the following accounts for payment. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

Invoice Date	Payee		Amount inc VAT £
03.10.23	2 Commune	Host Doman Hosting and Management - 2 Years	180.00
01.11.23	Sierra 1 Security	Traffic Stewarding for Christmas Market	2210.98
03.11.23	Waterplus	Water Charges - Cemetery (Quarterly)	59.11
08.11.23	Sharp Business Systems	Photocopying Charges October 2023	30.00
10.11.23	J A Kent Services Ltd	Grounds Maintenance	1906.66
14.11.23	SSE Energy Solutions	Electricity Charges - Church Floodlights	142.86
15.11.23	Barclaycard	Barclaycard Statement (Work gloves, newsletter printing, replacement set tree lights)	285.11
15.11.23	M Gonin	Refund of Allotment Bond Fee	25.00
16.11.23	British Gas	Gas Charges - Parish Office	36.26
16.11.23	Eden Tree Care	Tree Works Whatton Road Park	360.00
16.11.23	Nest Pensions	Staff Pensions	413.21
17.11.23	Mark Cooke Building Management	Re-installation of Benches in Sideley Park	484.99
17.11.23	UK Debt Management Office	PWLB Loan	7339.80
17.11.23	National Allotment Society	Membership Renewal	66.00
17.11.23	4Com Network Services Ltd	Telephone Charges	7.85
20.11.23	Miller's Elite Window Washing	Window Cleaning - Parish Office October 2023	14.00
20.11.23	PW & FE Oldham Farmers	Christmas Trees	664.32
23.11.23	Waterplus	Water Charges - Parish Office	20.16
23.11.23	Personnel Advice & Solutions	HR Services	120.00
22.11.23	Smart Platform Rental Ltd	Cherry Picker Hire with Operator	546.00
26.11.23	John Tyers Electrical Services Ltd	Electrician Services	840.00
13.11.23	Staff	Staff Salaries & NI Contributions	4616.39
23.11.23	SSE Energy Solutions	Electricity Charges - Parish Office	61.32
01.12.23	D Buxton	Cemetery Gardening	20.84
04.12.23	Miller's Elite Window Washing	Window Cleaning - Parish Office December 2023	14.00
		Total	20464.86
Bank Transfers			
01/11/23-29/11/23	Between Reserve & Current Account		10000.00
Income			
01/11/23-29/11/23	Allotment Rents/Bond Payments		0.00
	Cemetery Income		200.00
	Donation - Gardening Club		500.00
	VAT Refund		1379.74
			2079.74

- c. Councillors reviewed a second draft document of the budget for 2024/25 tabled by the Clerk. It was resolved to delay final approval of this until the January 2024 meeting to allow for any unexpected changes in expenditure. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.
- d. It was resolved to delay final approval of the reserves document until the January 2024 meeting. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.
- e. Councillors considered a quote to carry out line marking of parking spaces in the village hall car park. They resolved to accept the quote from Kenway Construction for £649.00 (exc VAT). Proposed by Cllr Sutton, seconded by Cllr Sewell, unanimously agreed.
- f. Councillors resolved to accept a recommendation from the Clerk to transfer £100,000 of the Council's funds to a new Unity Trust deposit account to gain a better rate of interest and spread the risk of investment in accordance with the Council's investment policy. They resolved that signatories and authority levels would be as for the current account. Proposed by Cllr Sutton, seconded by Cllr Stanney, unanimously agreed.
- g. Councillors considered the grant application from the Bowls Club and resolved to award a grant of £378.98. Proposed by Cllr Sutton, seconded by Cllr Hawksworth, unanimously agreed. Councillors considered the grant application from the Heritage Centre and resolved to award a grant of £131.00. Proposed by Cllr Priestley, seconded by Cllr Sewell, unanimously agreed. Cllr White left the room while the grant applications from the Tennis Club and the

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Plan Group were considered by the Council, as he had declared an interest in these. Councillors reviewed the application from the Tennis Club and resolved to turn down the request. Councillors reviewed the application from the Plan Group and resolved to award a grant of £632.00. Proposed by Cllr Sutton, seconded by Cllr Stanney, unanimously agreed. Cllr White returned to the meeting. Cllr Hawksworth left the room while the grant application from the KGV Playing Fields Committee was considered by the Council, as he had declared an interest in this. Councillors reviewed the application and resolved to turn down the application for a grant. Cllr Hawksworth returned to the meeting.

198/23 Planning:

- a. Planning applications were considered by councillors. It was resolved to make no comment on applications [23/01262/FUL](#) - Erection of single-storey extension to provide an enclosed seating area, installation of canopy over existing courtyard to create covered entrance area and increase in the height of western boundary wall - Red Lion Inn 24 High Street, [23/01233/LBC](#) - To replace the existing front door with a framed and ledged door made from oak - 8 Nottingham Road Kegworth, [23/01532/CLE](#) - Certificate of Lawfulness of Existing Use or Development to confirm that the development approved under permission ref. 22/01939/VCUM has been lawfully implemented - EM Point Finger Farm Site Ashby Road Kegworth, [23/01564/TPO](#) - Works to 8 no. Lime Trees (Protected by Tree Preservation Order) - 9 Whiteholmes Grove Kegworth, [23/01551/FUL](#) - Alterations to existing detached out building to form a one bedroom annexe with new window openings and south facing dormer - 7 Pleasant Place, and [23/01491/CLE](#) - Certificate of lawful development for an existing use as a House of Multiple Occupation - 59 Nottingham Road.
- b. The Clerk reported that application [23/00933/FUL](#) to develop the Methodist Church building on High Street would be considered at the District Planning Committee meeting on 5th December. She also advised that planning application [23/01173/FUL](#) for 1 & 3 Station Road had been refused.

199/23 Exclusion of Press and Public: It was resolved that, in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1.

The remaining member of the public left the meeting.

200/23 Consider Changes to Specification for the Village Grass Cutting Contract and Agree Tender Process: Councillors reviewed the specification which had been put together by the working party. After agreeing to make one minor amendment, it was resolved to accept the specification and to go out to tender, with the tender deadline being 15th January 2024. Tenders to be opened after that date by the Clerk in the presence of Cllrs Williams and Hawksworth. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

The meeting closed at 9:30 pm.