

Minutes of the HR Committee of Kegworth Parish Council Meeting held on Monday 3 July 2023 at 6.30pm, at the Parish Council Offices, 1 London Road, Kegworth

Present: Cllrs Saunders, Sutton, White, and Williams (Chair), also Clerk D Griggs.

01/23 Election of the Chair of the HR Committee: It was resolved to elect Cllr Hilary Williams as chair of the HR committee. Proposed by Cllr Sutton, seconded by Cllr Saunders, unanimously agreed.

02/23 Apologies for Absence: There were no apologies for absence.

03/23 Declarations of Interest in Items on the Agenda: None declared.

04/23 Review of the Council's Professional Development Policy: After making a minor amendment, it was resolved to adopt the professional development policy.

05/23 Set Dates for the Clerk's Appraisal and Agree which 2 Councillors Involved: It was resolved that Cllrs Williams and White would conduct the Clerk's appraisals for the year. Dates were set for July and December 2023.

06/23 Exclusion of Press & Public: It was resolved that, in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1.

07/23 Clerk's Salary Review: Councillors reviewed the Clerk's salary and resolved to make changes in accordance with the employment contract. Proposed by Cllr Sutton, seconded by Cllr Williams, unanimously agreed.

08/23 Consider Leave of Absence Requests from the Clerk: It was resolved to approve the leave of absence requests from the Clerk.

The meeting closed at 7:05 pm.