

Minutes of the Parish Council Meeting held on Monday 5 June 2023 at 7:30 pm, at the Parish Council Offices, 1 London Road, Kegworth

Present: Cllrs A Priestley, V Saunders, H Stanney, R Sutton, D Walton, H Williams, W White, also Clerk D Griggs. One member of the public was present.

84/23 Apologies for Absence: It was resolved to accept apologies for absence from Cllrs Hawksworth and Sewell. Reasons given and approved. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

85/23 Declarations of Interest: There were no declarations of interest in items on the agenda.

86/23 Review Current Position with Regards to Filling the Vacant Seat and Consider any Applications for Co-option: There were two applications for co-option. Councillors resolved to co-opt Rebecca Mullaney to the Council to fill the one ordinary vacancy. Proposed by Cllr Sutton, seconded by Cllr White (6 for, one abstention).

87/23 Chairman's Announcements: None

88/23 Public Participation: The member of the public present introduced himself and expressed an interest in volunteering for gardening activities in Sideley Park.

89/23 Police Report: There was no Police presence at the meeting. The Clerk advised that she had received the Valley Beat newsletter and she would circulate it to councillors. This gave crime figures for the Valley Beat, but not Kegworth itself. Councillors asked the Clerk to obtain future dates for the beat surgeries in Kegworth, so these could be communicated to residents.

90/23 Receive any Reports from District and County Councillors: As a new District Councillor, Cllr Sutton spoke. He noted that there were two parish councillors who were now district councillors. He suggested maximising the advantage for the benefit of the village.

91/23 Approval of Minutes of the Parish Council Meeting of 15 May 2023: Councillors resolved to approve the minutes of the meeting 15 May 2023. Proposed by Cllr Priestley, seconded by Cllr Williams (5 for, 2 abstentions).

92/23 Form a Response to a Communication about a Memorial Bench: Councillors resolved to grant a request to install a memorial bench in the cemetery in a specific location. The bench to be owned and maintained by the family for the lifetime of the bench. Proposed by Cllr Priestley, seconded by Cllr Stanney, unanimously agreed.

93/23 Receive an Update on the Public Realm Project: The Clerk gave councillors an update on the Public Realm Project, drawing attention to the display of plans and materials available for public viewing in the Parish Office. Councillors considered parking restriction options provided by Leics County Council for the Market Place. They resolved to request that the parking bays in the Market Place triangle area be restricted to 2 hours, no return within 1 hour, Monday – Saturday 8 am – 6 pm. They also resolved that the parking bays in the layby alongside the Market Place on Derby Road be restricted to one hour, no return within one hour, Monday – Saturday 8 am – 6 pm. Both proposed by Cllr Sutton, seconded by Cllr Walton (3 for, 1 against, 3 abstentions)

Signed

Dated

94/23 To Review the Council's Media Policy: The draft policy had been circulated with the agenda. One councillor had submitted detailed comments by email a few hours before the meeting started and requested that approval of the policy be deferred until the following month so the comments could be considered. It was resolved to defer a decision on the policy until the meeting in July. Proposed by Cllr Sutton, seconded by Cllr White (5 for, 1 against, 1 abstention).

95/23 To Review the Council's Co-option Policy: After making minor amendments, it was resolved to adopt the Co-option Policy. Proposed by Cllr Priestley, seconded by Cllr Sutton (8 for, 1 abstention).

96/23 To Receive Information about the UK Shared Prosperity Fund (UKSPF): The Clerk gave councillors information about meetings she had attended with several village organisations who were looking at making a joint bid for the community element of the UKSPF available to Kegworth. Councillors resolved to support the bid, including being the lead name on the bid, placing any funding received in an earmarked reserve with the Parish Council until spent, and permitting the Clerk to work with the group to deliver the project. Proposed by Cllr Priestley, seconded by Cllr Williams (6 for, 1 abstention).

97/23 Agree a Response to a Communication from the GEDA Projects Support Manager: It was resolved to ask GEDA if the £500 grant they offered could be paid to the Parish Council and placed in an earmarked reserve for a future environmental project.

98/23 Finance:

- a. The Council's expenditure against cost centre budgets year to date was reviewed and total bank balances of £280,275.03 were noted as at 31 May 2023.
- b. Councillors noted the income received for the month. They resolved to approve the following accounts for payment. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

| Invoice Date | Payee | | Amount inc VAT £ |
|--------------|------------------------------------|---|---------------------|
| 12.05.23 | JA Kent Services Ltd | Grounds Maintenance | 1906.66 |
| 11.05.23 | Nest | Staff Pensions | 284.82 |
| 17.05.23 | 2Commune | Email Account Set Up | 42.00 |
| 18.05.23 | UK Debt Management Office | PWLB Loan Repayment | 7389.20 |
| 19.05.23 | D Griggs | Travel Expenses - Delivery of Newsletter to Distributors | 6.75 |
| 21.05.23 | Amazon | Litter Picking Trolley | 109.99 |
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| 22.05.23 | Edentree Care | Tree Works in Cemetery & at Windmill Close | 720.00 |
| 22.05.23 | Amazon | Litter Picking Hoops | 149.50 |
| 22.05.23 | John Tyers Electrical Services Ltd | Fixed Wire Test EICR | 420.00 |
| 23.05.23 | Waterplus | Water Charges - Parish Office | 19.51 |
| 23.05.23 | ESPO | A4 Paper & Graffiti Remover | 50.80 |
| 27.05.23 | Barclaycard | Anti-virus subscription, newsletters printing, graffiti remover | 395.22 |
| 22.05.23 | Personnel Advice & Solutions | Personnel Services | 120.00 |
| 25.05.23 | Millers Window Washing | Window Cleaning - Parish Office | 14.00 |
| 28.05.23 | Staff | Staff Salaries & National Insurance Contributions | 2976.45 |
| 30.5.23 | D Griggs | Key Cutting & DIY supplis - East Leake Hardware | 16.00 |
| 31.05.23 | British Gas Lite | Gas - Parish Office | 31.12 |
| 02.05.23 | SWALEC/SSE | Electricity Charges - Parish Office | 81.57 |
| 01.06.23 | D Buxton | Cemetery Gardening | 58.60 |
| | | Total | 14902.09 |

| Income | | |
|-----------------------|-------------------------------|----------------|
| 1/5/23-31/5/23 | Allotment Rents/Bond Payments | 179.70 |
| | Cemetery Income | 890.00 |
| | VAT | 416.91 |
| | | 1486.61 |

- c. Councillors considered a quote from Ian Spiby Memorial Mason for £350 to clean the air crash memorial in the cemetery and resolved to approve the expenditure. Proposed by Cllr Sutton, seconded by Cllr Williams, unanimously agreed.
- d. Councillors consider a quote from John Tyers Electrical for £754 to upgrade the lighting in the Parish Office and resolved to approve the expenditure. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

99/23 Planning:

- a. Planning applications were considered by councillors and it was resolved to make no comment on application [23/00595/FUL](#) - Erection of replacement clubhouse building following demolition of existing building - Kegworth Bowls Club, Nottingham Road, [23/00606/FUL](#) - First floor front extension and dormer window to rear to facilitate 1st floor living accommodation, render and timber cladding to front and part render to side elevations - 84 Whatton Road, and [23/00647/FUL](#) - Conversion of barn to one dwelling and erection of six new dwellings with associated access, parking and landscaping following the demolition of existing buildings - 55 Station Road.
- b. The Clerk did not have any planning decisions to report.

The meeting closed at 8:53 pm.

Signed

Dated