



Kegworth Parish Council  
1, London Road  
Kegworth  
Derby  
DE74 2EU

28 June 2023

Dear Councillor

**You are summoned to attend a Meeting of the HR Committee on Monday 3 July 2023 at 6.30pm at the Parish Council office, 1 London Rd, Kegworth, DE74 2EU**

*Donna Griggs*

Parish Clerk

#### **Agenda**

1. To elect the chair of the HR committee
2. Apologies for absence
3. Declaration of interest in items on the agenda
4. To review the Council's Professional Development policy
5. To set dates for the Clerk's appraisal and agree which 2 committee members will be involved
6. To consider the following resolution: "That, in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1."
7. To review the Clerk's salary in accordance with the employment contract
8. To consider leave of absence request from the Clerk