



Kegworth Parish Council  
1, London Road  
Kegworth  
Derby  
DE74 2EU

10 May 2023

Dear Councillor

**You are summoned to attend The Annual Parish Council Meeting on Monday 15 May 2023 at 7.30pm at the Parish Council office, 1 London Rd, Kegworth, DE74 2EU**

*Donna Griggs*

Parish Clerk

#### **Agenda**

1. Election of Chair of the Council for 2023/24
2. Election of Vice Chair of the Council for 2023/24
3. Delivery by the Chair of the Council and councillors of acceptance of office forms
4. To receive apologies for absence
5. Declarations of interest in relation to items on the agenda
6. To review the current position with regards to filling the Council's vacant seat and consider any applications for co-optation to the Council
7. Public Participation – Members of the public may make representations on items on the agenda (up to 15 minutes total)
8. To receive a Police report, and discuss any Police matters
9. To approve and sign the minutes of the Parish Council meeting held on 3 April 2023
10. To elect the members and agree terms of reference for the HR committee
11. Review of register of member's interests
12. To note the Member's Code of Conduct and agree actions
13. Review of the Council's Standing Orders and Financial Regulations
14. To consider a plan to review the Council's other policy documents
15. To review representation on working parties and other bodies and arrangements for reporting back

16. To agree a response to a communication from Kegworth Plan Group
17. Finance:
  - a. To consider whether Kegworth Parish Council meets the conditions for eligibility to exercise the General Power of Competence as per the Localism Act 2011
  - b. To review income and expenditure against 2023/24 budget and note bank balances
  - c. To approve accounts for payment
  - d. To approve standing order/direct debit payments for the financial year 2023/24
  - e. To receive and note the annual internal audit report
  - f. To consider the annual governance statement and respond accordingly
  - g. To consider, approve, and sign the accounting statement
  - h. To note the dates of the Exercise of Public Rights as 5/6/23 to 14/7/23
  - i. To consider quotes for tree works in the village
18. Planning:
  - a. To discuss/note planning applications from NWLDC, including:
    - [23/00382/FUL](#) - Demolition of existing outbuilding and the erection of a replacement outbuilding, link extension and associated external alterations - 13 London Road Kegworth
    - [23/00460/AIR](#) - Proposed installation of airport data units and associated perimeter security fencing (in two locations - car park to north of Anson Road and short stay car park 2 north of Viscount Road) - East Midlands Airport
    - [23/00435/ADC](#) - Display of 1no. internally illuminated fascia sign (retrospective) - 7 Market Place Kegworth
    - [23/00458/FUL](#) - Installation of new shop front (Retrospective) - Zaika Indian Cuisine 7 Market Place Kegworth
    - [23/00439/TCA](#) - Works to 1no Mulberry Tree (Unprotected tree in a conservation area) - The Mulberry Tree 10 London Road Kegworth
  - b. To discuss/note any decisions made by the Planning Authority